

**BOARD POLICY DEVELOPMENT**

**POLICY**

The Tulsa Technology Center Board of Education is designated by Oklahoma law as the governing board of Tulsa Technology Center and is granted the power and duty to make rules, not inconsistent with the law or rules of the State Board of Education, governing the Board and the school system of the District. It is the role of the Board to set policy and direction for the school district. It is the role of the Superintendent, as the executive officer of the Board of Education, to implement the Board's policies in a fair and consistent manner.

In accord with the Technology Center Code of Ethics Guidelines approved by the State Board of Career and Technology Education on April 29, 2004, the District shall maintain and enforce up-to-date Policies and Procedures. To that end, the President of the Board shall annually designate two Board members to serve with the President as a committee whose primary responsibility is to develop draft policy statements for recommendation to the full Board. The committee will work through the Superintendent to consider input from staff, students, parents and other community members as it deems appropriate.

The following policy development process will be utilized:

1. The committee will hold work sessions to consider recommendations and draft policy statements. The committee will also conduct periodic reviews of all policies to ensure that they are current. The schedule for meetings will be at the discretion of the committee chair. The Superintendent or his designee will attend all committee meetings and will schedule attendance of others as necessary and appropriate.
2. Ordinarily, the policy draft will first be presented by the committee chair to the full Board at an official meeting of the Board as an information item. The policy will then be placed on the next succeeding Board meeting agenda for formal action by the Board. Any comments received from the Board members or the public after the first reading of the policy will be considered prior to the second presentation of the policy for formal action.
3. Any time circumstances dictate, the Superintendent may request formal Board action at the first presentation of the policy to the full Board.

The Superintendent is responsible for maintaining the policies in published form available to employees and patrons.

REFERENCE: 70 O.S. §5-117,